

Maidensbridge Primary School

Home School Association

Minutes of Meeting held on Monday 25th April 2022.

Present

M Bott, S Mason, L Ryan, R Pearsall, K Van Straaten, R Murphy, B Jones, L Riley, G Parsons, R Allen Zoarder, K Perry.

Apologies

K Jones, K Shaw, S Starkey, A Pryce, L Nicholls, S Round, L Whitehouse, G Thomas, B Spencer, R Kang, S Sahota-Thompson, K Thomas, G Dingley-Jones.

Conflicts of interest

Nothing to declare.

Treasurer's report

Money in the bank: Main Account: £1,077.61, (£159 due from Raffle money)
 Savings Account £2,002.02.

Recent Expenditure

Disco costs and Easter Eggs and fireworks deposit.

Expenditure Requests

Potentially a Jubilee Keepsake for all the children.

Minutes and matters arising from last meeting

Disco – 1st April 2022

Advanced ticket sales were £x (x tickets).

The DJ cost was £150.

Tuck shop expenses were circa £xxx and we took £xxx

Some stock left unsold.

Easter fundraising

Year 3/4 Easter assembly raffle.

Donation offered from Gilbert Scott Estate Agents for hampers Gift Hampers to be made by Rebecca Murphy, Kim Shaw

Takings were £159.

Easter Colouring Feedback

Needs to go out with more narrative and more notice. Include return by information and post a copy on teams in case new copy needs to be printed at home due to absence.

Future Events;

Summer Event 2022

Friday 1st July. Theme proposed, Carnival.

Discuss Dudley Catering options more information required regarding specific quotes, potential for hog roast, vegetarian options and pizza oven and chips and any street food options.

Look at including DPA, School Choir, Summerhill Steel band, Kingswinford school, maybe other groups who use the school, e.g. dancing.

Walking carnival – each year group having a colour of theme to be involved in.

Dunk/Sponge the Teacher

Penalty Shootout

Bouncy Castle

Stalls £20. (Discussion around price as due to limited footfall this needs to be considered).

Cut off for stalls to be decided and communications to go out.

Get list of previous supplies utilised and contacts.

Breakdown of costs and revenue.

Compile task list and duties for this events.

Mufti day on the day in exchange for tombola prizes.

Communication to go out to see the interest of business stall holders.

Check what the previous banners state and who they were ordered from.

Bonfire 2022

Friday 4th November.

RAZ contacted firework people, (Chris Pearce at Jubilee fireworks, [01384 402255](tel:01384402255)).

Fireworks deposit paid.

Lighting look at Arks quote.

Barriers, consider purchasing some plastic barrier fencing if risk assessment allows. (eg, £24 for 50m of fencing and £15 for a 10 pack of steel fencing pins premier barriers)

Ask Decomar about selling tickets on our behalf. (Karen)

Pallets, ask OCL, Jewson and other contacts

Tickets, Becky to see about cost of printing tickets through her reprographics contact. (2p for black print, 5p for colour).

List of previous supplies utilised and contacts.

Breakdown of costs and revenue.

Compile task list and duties for this events.

Look at Dudley Catering options, due to changes in food hygiene and supply requirements. KT forwarding Dudley Catering info.
Mufti day in exchange for tombola prizes.

Noticeboard and Facebook page.

Look at putting information out about events on the noticeboards in the playgrounds.
Twitter Facebook

New school website.

Look at putting information out about the HSA on the new website.
a Bio on board members. projects you have undertaken, an events page,
things are organising, where you need help, pictures/photos.

HSA specific email.

Look at getting an email specifically to allow contact for stall holders.

AOB.

Look at potential for recruiting new faces onto the HSA.
Future fundraising suggestions; (Action for everyone to look into gathering more details into the following and similar events).

- Horticultural presentation,
- Plants and cutting sale,
- Garden unveiling event,
- Auction of donations from local businesses,
- Printer Cartridge recycling and similar,
- Race night or skittle night,
- Clown/performer night,
- Bike night "wheels",
- Breakfast with Santa.
- Mother's and Father's day stalls.
- Ice cream sales and sweet sales on last day of term or at sports day.

Date of Next Meeting. Monday 9th May, 2022

Potential Agenda and talking points for future meetings;

Check actions from previous meeting and tie up any loose ends.

Compile task list and duties for future events.

Expenses Claims (disco)

Potential Sub Committee regarding Lottery – Both Lottery funding and setting up the School Lottery.

Board Members

Chairperson – Rachel Pearsall / Joint Vice Chairs – Gemma Parsons and Kat Van Straaten / Secretary – Richard Allen Zoarder / Treasurer – Katie Jones / Publicity –Karen Perry.

Year Representatives

Reception – Kim Shaw / Year 1 - Selina Hiscox / Year 2 – Raj Kang and Rachel Pearsall / Year 3 - Gemma Parsons and Richard Allen Zoarder / Year 4 – Raj Kang and Rachel Pearsall / Year 5 – Lara Whitehouse and Clare Slater / Year 6 – Andrea Pryce and Raj Kang.